JOB POSTING DETAILS

JOB TITLE:

Educational Specialist (Assistant) - Elementary

JOB TYPE:

Full Time

POSITION LEVEL:

Entry Level

JOB DESCRIPTION:

Holy Nativity School is a Preschool through sixth grade school in East Honolulu. We are proud to be known both as an excellent school and a great place to work. We are hiring an Educational Specialist to join our team of dedicated professionals in pursuit of our mission. Educational Specialists at Holy Nativity School work in partnership with and to support the Lead Elementary Teacher to provide personalized instruction to our students. If working in a collegial and collaborative environment is attractive to you, Holy Nativity School is an excellent place to serve students and grow professionally.

We offer a competitive salary and benefits package including tuition remission for qualified employees.

APPLICANT REQUIREMENTS:

The ideal candidate will have 1-2 years experience assisting with elementary students. The position is suited to a self-motivated team player who thrives in a collaborative environment.

EDUCATION:

2 Year Degree

NON-DISCRIMINATORY STATEMENT:

Holy Nativity School, in accordance with state and federal laws, does not discriminate on the basis of age, race, religion, color,



School Name:

Holy Nativity School

Street Address:

5286 Kalaniana`ole Highway Honolulu, HI 96821

Phone:

808-373-3232

Fax:

Head of School:

Mrs. Jeanne Wilks

Founding Date:

1949

Religious Affiliation:

Episcopal

Accreditation:

HAIS, WASC

Membership Status:

Full Member

Licensing Status:

Licensed

Day / Boarding:

Day Only

Gender:

Co-ed

sex, national or ancestry, marital status, disability, sexual orientation.

APPLY TO:

Mrs. Jeanne Wilks 808-373-3232 jwilks@holynativityschool.org

Enrollment:

Grade Levels:

133

Full-Time Teachers:

21

International Students Accepted:

Early Childhood thru 6th

No

Summer Programs Offered:

Yes

Kindergarten Cut Off Date:

7/31

Website:

www.holynativityschool.org

Admissions Contact:

Mrs. Kelly Goheen

Admissions Email:

kgoheen@holynativityschool.org